

學位生網路選課英文版操作說明

Course Selection for Degree students (English Version)

Step 1: Visit the homepage of Wenzao Ursuline University of Languages. Click "Information Service" bottom on the upper right of the webpage.



Step 2: Please log in with your student ID number and the password. And please be sure to type in the random number shown on the image.



Step 3: Click "course selection system" under "application system". Please read the notice first and then click the enter bottom.



Step 4: Once you are in the system, you will see "Course Registration Module " on the left bar, and there are various functions like "Add Courses", "Drop Courses", "Course Selection Result" and "Student schedule".

The screenshot shows the 'Course Selection System' interface for Wenzao Ursuline University of Languages. The left sidebar contains a menu with the following items: 中文選單, 英文選單, Chinese Menu, English Menu, 選課作業-course registration module, 學生網路選課, 學生特殊選課-special course registration, 網路選課英文版-Course Registration English Version, Add Courses (一般加選), Drop Courses (退選), Course Selection Result (選課結果), Student schedule (學生課表), and 登錄-log in module. The 'Add Courses (一般加選)' option is highlighted with a red box. The main content area displays '日間部選課登入注意事項' (Daytime Course Selection Login Notice) with several bullet points and a table of course selection periods.

日間部選課登入注意事項

日間部選課登入注意事項

- 一、選課前，請先詳閱教務處課務組選課公告（學校首頁—行政單位—教務處—課務組）。
- 二、全校課程可於校務資訊系統之開課一覽表查詢。
- 三、日間部網路選課時程如下，亦可參閱文藻外語大學行事曆及課務組最新公告：
 - (一)第2次加退選時間為107年2月26日（週一）至3月7日（週三）。
 - (二)特殊選課時程：

日期	作業內容	相關說明
107.2.23 ~107.3.7 (星期五至星期三)	重補減修課程選修	1、開放對象為課程需重補減修學生。 2、網路選課，詳情請選課前看公告。
107.2.27 ~107.3.7 (星期二至星期三)	跨進修部選課	1、開放對象為全體學生。 2、網路及紙本選課，詳情請選課前看公告。
107.3.6~107.3.7 (星期二至星期三)	超修選課	1、開放對象為課程需要且符合超修規定之學生。 2、網路選課，詳情請選課前看公告。

四、通識課程選課方式如下，涵養(深化)通識課程為必修課，必須修習過且及格，始得畢業：

1. Add Courses

*Please see below picture for more information.

The screenshot shows the 'Add Courses (一般加選)' interface. It includes a list of instructions, a 'Course Code' input field with a 'Query(查詢)' button, and an 'Add Courses (Confirm)' button at the bottom.

Add Courses(一般加選)

1. Click "Add Courses", and enter the course code.
2. After entering the course code, the information of the course will be shown.
3. Check the information, and click "Add Course" to finish the course selection.

Course Code: Query(查詢)

Add Courses (Confirm)

You may click "links" to check the syllabus and click "Add Course" to select course.

文藻外語大學 WENZAO URSULINE UNIVERSITY OF LANGUAGES
網路選課系統 Course Selection System
106學年度第2學期
日四技日文四D

顯示選單

Add Courses(一般加選)

1. Click "Add Courses", and enter the course code.
2. After entering the course code, the information of the course will be shown.
3. Check the information, and click "Add Course" to finish the course selection.

Course Code:

Course Title : CASE STUDY AND QUALITATIVE ANALYSIS

Course Code: 0897 **Credits :** 3.0 **Course Type:** 1 semester

Group : 01

Required or Elective Course: Elective course **Syllabus:** [links](#)

Notes: Students need to pass "Introduction to Research Methodology" before taking this course.

If you select the course successfully, you may see the pop-up window as below picture.
Please click 確定 Confirm to continue the course selection.

← → ↻ 不安全 | 140.127.168.38 顯示

應用程式 亞太電信XSMS 文藻外語大學 Excel記錄雲端進化! 三竹簡訊 - 企業簡訊 人員工作職掌 - 國立

顯示選單

Add Courses(一般加選)

1. Click "Add Courses", and enter the course code.
2. After entering the course code, the information of the course will be shown.
3. Check the information, and click "Add Course" to finish the course selection.

Course Code:

加選成功

106學年度第2學期
日四技日文四D

If there is any class schedule conflict, an error message will be showed either like "Course retaken" or "Class schedule conflict".

文藻外語大學 WENZAO URSULINE UNIVERSITY OF LANGUAGES
網路選課系統 Course Selection System 106學年度第2學期
日四技日文四D

顯示選單

Add Courses(一般加選)

1. Click "Add Courses", and enter the course code.
2. After entering the course code, the information of the course will be shown.
3. Check the information, and click "Add Course" to finish the course selection.

Course Code: Query(查詢)

Description of enrollment errors:		
Course Code	Course Title	Item description
0950	JAPANESE SENTENCE PATTERN & GRAMMAR	Course retaken!!

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網路選課系統 Course Selection System 106學年度第2學期
日四技日文四D

顯示選單

Add Courses(一般加選)

1. Click "Add Courses", and enter the course code.
2. After entering the course code, the information of the course will be shown.
3. Check the information, and click "Add Course" to finish the course selection.

Course Code: Query(查詢)

Description of enrollment errors:		
Course Code	Course Title	Item description
1653	導遊實務	Class schedule conflict 0013 !!

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2. Drop courses

If you would like to deselect any courses, please choose the courses on the left column, and click “confirm” to delete. And please be noted that only elective course can be dropped on line. If you would like to drop the required course, please use Curriculum Section application form as below picture and hand it to the counter.

Drop Courses (退選)

1. Click "Drop Courses", the list of courses you select will be shown.
2. Check the information, and click "Drop Course" to finish the course selection.

Select the courses which you want to drop :

Course Code	Course Title	Credits	Group	Required or Elective course	Course Type
0013	SKILLS ON ORAL PRESENTATION	2.0	01	Required	1 semester
0482	ENGLISH 4A	4.0	02	Required	2 semester
0528	ENGLISH 6	4.0	04	Required	2 semester
<input type="checkbox"/> 0897	CASE STUDY AND QUALITATIVE ANALYSIS	3.0	01	Elective course	1 semester
0950	JAPANESE SENTENCE PATTERN & GRAMMAR	2.0	01	Required	2 semester
0977	SELECTED READINGS OF CLASSICAL CHINESE LITERATURE	2.0	01	Required	2 semester
1058	GRADUATION THESIS	2.0	11	Required	2 semester
1459	INTERNATIONAL TRADE PRACTICES	2.0	01	Elective course	2 semester

Drop Courses
(Confirm)

文藻外語大學
Wenzao Ursuline University of Languages
課務組申辦事項申請書
Curriculum Section Application Forms

申請日期： 年 月 日

Application Date: yyyy mm dd

班級 Class		學號 Student ID Number	
姓名 Name		連絡電話 Contact Phone Number	
申辦事項 Thing(s) to Apply			
申辦說明 Description			
申請人簽名 Applicant's Signature			
會簽單位 Offices to Notify			
課務組承辦人 Curriculum Section Staff			
承辦說明 Description			
單位主管 Office Administrator			